

Date	Report title	Risk identified	Update
January 2011	Delivering the savings proposal	The Supporting People Programme will need to work with providers to ensure the viability of services is not impacted by the proposed changes.	The Supporting People programme is on target to deliver the £7m of savings agreed by the Commissioning Body. There are further discussions to be held with extra care sheltered providers in order to manage the transition. There appear to be no outstanding issues in relation to long term supported. The programme will need to utilise £445k of reserves due to the delay in tendering the HIA and handypersons services.
	Delivering the savings proposal	The Core Strategy Group has been asked to consider the financial and business risks that may arise and that should be reported to the Commissioning Body	The Core Strategy reconsidered the Delivering the savings proposal and it was resubmitted to the March Commissioning Body with additional recommendations and was agreed.
	Performance Management report	The Supporting People Team will produce a risk and business continuity issues log for the implementation of a refined performance management framework	The Task and Finish Group has concluded its business. The revised performance management framework was included in the performance management report to the January Commissioning Body. The programme will be monitoring any risks and issues that emerge from the revised framework. Performance Management regime is subject to Kent County Council's Statements of Required Practice (SORP) and other relevant changes met once and has further meetings scheduled.
March 2011	Administration of the Supporting People Programme	The Programme will need to undertake a risk and business continuity evaluation to ensure that the core essentials of the service can still be delivered	The Supporting People team is subject to a restructure and the Commissioning Body will receive a report in July 2012 which will outline the staff compliment and the responsibilities that the team will be undertaking.
	Administration of the Supporting People Programme	The County Council will need to maintain the confidence of the Commissioning Body, Core Strategy Group, Executive Forum of providers, and Service Providers	The Supporting People team is subject to a restructure and the Commissioning Body will receive a report in July 2012 which will outline the staff compliment and the responsibilities that the team will be undertaking
	Memorandum of Understanding	It is important that at a time of significant challenge for the Programme and the key stakeholders engaged within the Programme that there is no de-stabilisation of the excellent partnership that has been developed. It would therefore seem appropriate to minimise risk and ensure business continuity by retaining the relationships that exist at the moment and that are enshrined within the Memorandum of Understanding	The Supporting People team is subject to a restructure and the Commissioning Body will receive a report in July 2012 which will outline the staff compliment and the responsibilities that the team will be undertaking
	Memorandum of Understanding	The strategic and operational functionality are dependent on the Core Strategy Group and the Commissioning Body in order to consider, recommend and make decisions relating to the	The Supporting People team is subject to a restructure and the Commissioning Body will receive a report in July 2012 which will outline the staff compliment and the

Date	Report title	Risk identified	Update
		Programme's investment and development. This enables providers and service users to feel a degree of confidence in the Programme. The Kent Programme has a good reputation, and the strength of the partnerships within Kent is an element of this	responsibilities that the team will be undertaking
June 2011	Payment by Results	The Task and Finish Group, providers, and the Service User Panel will inform a risk and business continuity management impact assessment.	The Task and Finish Group for Performance Management has concluded its work and has made its recommendations for a revised performance management framework to the Commissioning Body in January 2012.
	The Commissioning of Floating Support	The Supporting People Programme will work with key stakeholders, providers and service users to monitor and evaluate the viability of services relating to any impact of the proposed changes. The Supporting People Programme has set up a risk and business continuity issues log for the implementation of the proposed changes. The log identifies specific risks relating to finance, the market place, local service provision and the tendering process. The Supporting People Programme believes that the risks identified can be mitigated.	<p>See April 2012</p> <p>The processes and procedures for floating support are to be reviewed to ensure that the programme is targeted at those in most need. An assessment of the impact of the transitional phase has been presented to the Commissioning Body each quarter</p>
October 2011	Strategic Review of Home Improvement Agencies and Handyperson Services	The Supporting People Programme will work with providers to ensure that services continue to be delivered until newly commissioned services can commence in April 2012. The Supporting People Programme has produced a risk and business continuity issue log for the implementation process of the proposed changes. This is attached to the report as an appendix	The tendering of HIA and Handypersons is due to be completed by October 1 2012. The Commissioning Body approved the expenditure of £445k of reserves to extend the current contracts to the end of September 2012. The procurement will include a proposal for districts and boroughs to contract separately with the successful providers for a DFG service.
	Strategic Review of Access to Short-term Supported Housing	The Supporting People Programme will continue to monitor and review providers on the basis of the findings of the strategic review, and will ensure that there is a smooth and managed transition to the utilisation of Kent Home Choice to access to short-term accommodation-based supported housing.	The programme is working with key stakeholders and Kent Homechoice to implement this by the end of March 2013. A progress report will be submitted to the Commissioning Body in July 2012.
January 2012	Eligibility policy	The Supporting People Programme is working with Families and Social Care and providers to identify any areas of service delivery that cannot be met by housing related support, housing management, health and social care. The Programme will need to work with key stakeholders, providers and service users to identify alternative solutions to needs that cannot be met by the public sector.	The Core Strategy Group requested that a report about the implementation of the Southwark Judgement and its impact on short term supported housing services should be made to the meetings of the Core Strategy Group and the Commissioning Body during the new financial year

Date	Report title	Risk identified	Update
April 2012	Floating Support	The Commissioning Body agreed to the tendering of all floating support services in June 2011. The County Council commenced a tendering process and reached the stage when it awarded contracts. There were 2 separate formal challenges on the process during the standstill period. Following investigation and seeking legal advice it was considered appropriate to start the re-tendering process and this was communicated to all relevant provider groups. In the meantime current providers have been asked to continue providing floating support services until the end of September 2012 when the new services will be in place.	Any risk initially identified has been minimised through close communication with providers and service users remain unaffected with existing providers agreeing to the continuation of services until the new services are retendered. The challenge to the procurement process and the decision to start the retendering process again has caused an additional budget pressure. This will be met through the £556k set aside for the delivery of new services during late 2011/12.
	HIA and Handy Person	The Commissioning Body has agreed that HIAs and Handyperson services should be re-tendered in time for a relet of contracts on the 1 st October 2012. There is potential for service to be interrupted when current contracts end on 31 March 2012 and newly tendered services are let in October 2012.	The contracts with the current providers are to be extended by six months in order to facilitate the procurement of the new services. A Market Engagement Day on the 11 th April 2012 to ensure there is provider interest in delivering this service. This will be followed by a competitive tendering exercise.
	Extra Care Sheltered Accommodation	The Commissioning Body received a report on extra care sheltered housing in January 2012. The decision was deferred to the April meeting. The Core Strategy Group discussed extra care sheltered housing weekly rates at its meeting in March. The Core Strategy Group concluded that two options should be presented for consideration by the Commissioning Body. The options are to pay the same weekly rates in extra care sheltered housing as in sheltered housing with immediate effect or to pay double the weekly rate that it currently pays in sheltered housing for the first six months of 2012/13 allowing time for providers to make provision for any adjustment to services. This will result in payments to extra care sheltered housing providers at the same weekly rate as sheltered providers from the 1 st October 2012.	The Programme and Kent County Council's Families and Social Care Directorate have been working with extra care sheltered housing providers to identify any areas of service delivery that cannot be met by housing related support, health, housing management and social care. The Programme will work with the Families and Social Care Directorate and providers to ensure that services are sustainable and continue to support the most vulnerable. Families and Social Care are looking at how they provide out of hours social care, and will be looking at introducing new models of service delivery. Supporting People, FSC, and extra care sheltered housing providers will need to work with each other to continue to evaluate the model of provision going forward
	Access to Short Term Accommodation Based Services and Floating Support	The Programme is working on the automation of access to short term accommodation based supported housing and floating support services. Discussions with Locata about the development of the tool indicate that the cost will be a maximum £10,000 to implement this	The Supporting People Programme will ensure a smooth and managed transition to the implementation of automation by Kent Home Choice/Supporting People of access to short-term accommodation-based supported housing and floating support services through continued monitoring and review

